

A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways
Professional Services Procurement Bulletin 2013-01
Fayette / US 27 / 7-412.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County – Fayette

Route – US 27

Item No – 7-412.00

Project Description – Replace L&N Railroad Overpass, Improve Drainage and Typical Section on US 27 (North Broadway)

II. PROJECT INFORMATION

Project Manager – Joshua Samples, P.E.

User Division - Highway Design

Approximate Fee – \$500,000.00 Lump Sum Contract

Project Funding – (FD52) Federal Funds

Project Length - 0.2 Miles

III. PURPOSE AND NEED

The purpose of this project is to improve the drainage on US 27 by replacing the L&N Overpass bridge and improving the typical section on US 27.

IV. DBE REQUIREMENT

The Consultant team shall include a DBE Participation Plan with their response to announcement. An additional page will be allowed with the project approach in the response to announcement to convey this plan. A maximum of 4 points will be considered in the evaluation factors for the DBE Participation Plan.

V. SCOPE OF WORK

The selected Consultant will be required to provide Preliminary Engineering Services, including the preparation of engineering studies, identification of appropriate typical sections, identifying any utility impacts, performing drainage design, developing dependable cost estimates, conducting and preparing documents for public meetings, and providing documents and/or plans to be used in obtaining an approved Environmental Document.

This project will be advanced to Final Roadway Design, with a Contract Modification. The selected consultant will then be required to provide engineering services to perform Phase II Roadway Design, including the preparation of any design studies, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates.

VI. SPECIAL INSTRUCTIONS

The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VII. AVAILABLE STUDIES

[7-412.00 DNA Study with appendices \(23 MB zip file\)](#)

VIII. METHOD OF DESIGN

The selected consultant shall utilize the most recent CADD Standards for Highway Plans Policy.

IX. ENVIRONMENTAL

Any Environmental Services will be provided by the Cabinet.

X. PHOTOGRAMMETRIC SERVICES

The Department will be responsible for obtaining the aerial photography and will furnish manuscripts on computer disks in DGN format.

XI. STRUCTURE DESIGN

The selected consultant shall do the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The structure design will be performed by the Selected Consultant. Structure Design Services will be negotiated and included in the original contract agreement. Prequalification in the area of structure design is required to be identified in the Consultant's Response to Announcement.

XII. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services required for this project.

XIII. UTILITY DESIGN

The selected consultant may be requested to provide utility related services for this project, which may include construction inspection.

XIV. TRAFFIC

Traffic projections and related information will be provided by the Department.

XV. PREQUALIFICATION REQUIREMENTS

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

ROADWAY DESIGN

- Urban Roadway Design
- Surveying

STRUCTURE DESIGN

- Spans under 500'

XVI. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • August 8, 2012 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • August 13, 2012

SECOND SELECTION COMMITTEE • August 29, 2012

PRE-DESIGN CONFERENCE • September 10, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • October 1, 2012

CONTRACT NEGOTIATIONS • October 8, 2012

NOTICE TO PROCEED • December 1, 2012

XVII. PROJECT SCHEDULE

Individual project schedules will be by letter agreement on a project by project basis.

PRELIMINARY LINE AND GRADE • July 15, 2013

JOINT INSPECTION • June 15, 2015

RIGHT OF WAY AND UTILITY PLANS • October 1, 2015

FINAL PLANS • October 1, 2017

XVIII. EVALUATION FACTORS

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (15 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (15 Points)
5. DBE Participation Plan (4 Points)
6. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XIX. SELECTION COMMITTEE MEMBERS

1. Joshua Samples, P.E., User Division
2. Keith Caudill, P.E., User Division
3. Tim Pyles, P.E., Secretary's Pool
4. Carl Van Zee, P.E., Secretary's Pool
5. David Eaton, Governor's Pool

